

16 KAR 3:020. Certification for supervisor of instruction.

RELATES TO: KRS 161.020, 161.028, 161.030

STATUTORY AUTHORITY: KRS 161.028, 161.030

NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.020 requires that teachers and other professional school personnel hold certificates of legal qualifications for their respective positions to be issued upon completion of programs of preparation prescribed by the Education Professional Standards Board. Additionally, teacher education institutions are required to be approved for offering the preparation programs corresponding to particular certificates on the basis of standards and procedures established by the Education Professional Standards Board. This administrative regulation establishes the preparation and certification program for supervisor of instruction at all grade levels.

Section 1. Definitions. (1) "Level I" means the standards-based program of studies designed for minimal preparation to serve in the position of supervisor of instruction.

(2) "Level II" means the standards-based program of studies to attain the first five (5) year renewal of the certificate for the position of supervisor of instruction.

Section 2. (1) The professional certificate for instructional leadership - supervisor of instruction, shall be issued in accordance with the pertinent Kentucky statutes and administrative regulations of the Education Professional Standards Board to an applicant who has completed the approved program of preparation which corresponds to the certificate at a teacher education institution approved under the standards and procedures included in 16 KAR 5:010.

(2) As prerequisites for the Level I program of preparation for the initial professional certificate for instructional leadership - supervisor of instruction, the candidate shall:

(a) Have been admitted to a preparation program approved by the Education Professional Standards Board pursuant to 16 KAR 5:010;

(b) Have completed three (3) years of full-time teaching experience;

(c) Have completed the master's degree; and

(d) Qualify for a Kentucky teaching certificate.

(3) Application for the professional certificate for instructional leadership - supervisor of instruction shall be made on Form TC-1.

(4) The initial professional certificate for instructional leadership - supervisor of instruction shall be:

(a) Issued for a duration period of five (5) years upon the successful completion of a Level I program approved by the Education Professional Standards Board pursuant to 16 KAR 5:010; and

(b) Renewed subsequently for five (5) year periods.

1. The first renewal shall require the completion of a Level II program approved by the Education Professional Standards Board pursuant to 16 KAR 5:010.

2. Each five (5) year renewal thereafter shall require the completion of:

a. Two (2) years of experience as a supervisor of instruction;

b. Three (3) semester hours of additional graduate credit or the equivalent related to the position of supervisor of instruction; or

c. Forty-two (42) hours of approved training selected from programs approved for the Kentucky Effective Instructional Leadership Training Program.

(5) If a lapse in certification occurs for lack of completion of the Level II preparation, the certification may be reissued for a five (5) year period upon successful completion of the Level II preparation, but for lack of the renewal requirements, the certificate may be reissued after the comple-

tion of an additional six (6) semester hours of graduate study or the equivalent appropriate to the program.

Section 3. Graduate level credit earned in the Level I and Level II preparation programs identified in Section 1 of this administrative regulation shall be eligible for consideration of Rank I classification pursuant to 16 KAR 8:010, "Plan I" or "Plan II".

Section 4. A preparation program for the professional certificate for instructional leadership - supervisor of instruction shall be consistent with the six (6) standards included in "Interstate School Leaders Licensure Consortium Standards for School Leaders" and the six (6) standards included in "Technology Standards for School Administrators" found in 16 KAR 3:050, Section 3, and incorporated by reference.

Section 5. Incorporation by Reference. (1) The following material is incorporated by reference:

(a) "Interstate School Leaders Licensure Consortium Standards for School Leaders", November 2, 1996;

(b) "Form TC-1, rev. 10/02; and

(c) "Technology Standards for School Administrators", 2001, Collaborative for Technology Standards for School Administrators.

(2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the Education Professional Standards Board, 100 Airport Road, Third Floor, Frankfort, Kentucky 40601, Monday through Friday, 8 a.m. to 4:30 p.m. (13 Ky.R. 1825; eff. 5-14-87; Am. 20 Ky.R. 2907; eff. 6-2-94; 27 Ky.R. 857; 1471; eff. 12-21-2000; Recodified from 704 KAR 20:410, 7-2-02; 30 Ky.R. 1322; 1757; eff. 1-23-04.)